

**AGENDA**  
**PARHAM PARISH COUNCIL**  
**ANNUAL MEETING OF THE COUNCIL**

To be held in the Village Hall on Tuesday 12<sup>th</sup> May 2015 at 7.15 p.m  
Councillors are summoned, and Parishioners are invited

- 1/ To Elect a Chairman,
- 2/ To Elect a Vice Chairman
- 3/ To Co-opt new Councillor ~This will be dealt with at the next P C Meeting
- 4/ Appointment of Officers and Council Representatives
  - Responsible Financial Officer – Parish Clerk
  - Examining Councillor- Robert Eldrett
  - Internal Auditors – Nick Reese ( Halesworth Parish Clerk )
  - Finance Sub Group – Michael Gray, James Rogers, Chairman R F O
  - Planning Committee – Robert Eldrett, Andy Nicholson and Chairman
  - Standing Orders/Policy Sub Group – Robert Eldrett and Chairman
  - Risk Assessment/Compliance Sub Group – M.Gray, Mary Simmons
  - Village Hall Representative – Andy Nicholson
  - SALC Representative – Robert Eldrett
  - Parish Tree Scheme – Adam Paul
  - Footpath Officer – James Rogers
  - Emergency Planning Officers – Rob Eldrett
  - Framlingham Volunteer Centre – M.Gray
  - Framlingham & District Development Trust –
  - Village Recorder – Malcolm MacNicol
  - Green Print Forum – Michael Gray,
  - Wildlife Group – M.Gray, James Rogers, Robert Eldrett
  - Neighbourhood Watch - Jane Kelly
  - Webmaster – Annette Gray
- 5/ Formally adopt and sign Accounts to 31.3.2014
- 6/ To adopt Draft Accounts to 31.3.2015

**ANNUAL MEETING OF THE PARISH**

- 1/ Chairman's welcome
- 2/ Apologies
- 3/ Minutes of last meeting to be signed
- 4/ Matters arising
- 5/ Chairman's report
- 6/ Appoint Annual Parish Meeting Representative on the Village Hall Management Committee
- 7/ Presentation of Draft Accounts to 31.3.2015
- 8/ Reports from Police – County & District Councillors – Village Organisations

**OPEN FORUM**

Parishioners are encouraged to ask questions, and raise concerns

