

PARHAM PARISH COUNCIL

**Councillors are summoned to attend a meeting of Parham Parish Council
which will be held at Parham Village Hall on
Tuesday 9th January 2018 at 7.15 pm**

Parishioners are invited to attend the Meeting

Please note that audio and visual recordings are allowed at this meeting. If any member of the public does not wish to be filmed please advise the clerk or Chairman before the meeting commences.

AGENDA

1. **Chairman's welcome**
2. **To receive apologies for absence**
3. **Declarations of interests & applications for dispensations**
4. **Minutes of planning meeting on 12th December 2017 to be approved as a true record of the meeting**
5. **Matters arising**

PUBLIC FORUM

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman.

Including report by Police & District and County Councillors' Reports, if applicable

6. **Chairman's report**
7. **Responsible Financial Officer's report**
 - a) To consider making the following payments

Reference Number	Amount	Payee	Details	Cheque Number
E24 17-18	107.30	L. Kirk	Mileage, Home Working Allowance & webmaster fees for November & December, reimbursements	042

Invoice with full details of item above will be on display at the meeting.

- b) To note approved payments made since the last meeting

Reference Number	Amount	Payee	Details	Cheque Number
E23 17-18	£17.37	E. Cochrane	Christmas solar lights & battery pack	041

- c) To review bank balances
 - d) To review bank statements and bank reconciliation
 - e) To review quarterly report
 - f) To approve SALC's recommendation of employing clerk on spinal column point 21.
8. **To approve draft budget for 2018-2019**, as discussed at Finance Committee meeting on 26th October 2017 and full Council meeting on 14th November 2017 and carry out risk assessment on the level of general reserves.
 9. **To determine precept for 2018-2019**
 10. **To review compliance to Internal Control Statement**
 11. **Planning.** To discuss the following applications
DC/17/5186/FUL Church Farm The Street Parham
Conversion of curtilage listed outbuildings to form a single residential dwelling

DC/17/5187/LBC Church Farm The Street Parham

Conversion of curtilage listed outbuildings to form a single residential dwelling

12. **To consider correspondence received since date of last meeting and determine any necessary actions.**
13. **To receive an update on repairs to the telephone box & responses to parishioners' requests for ideas**
14. **To receive an update on the new village sign and likely timescale for unveiling.**
15. **To receive Councillors' reports**
16. **Matters to be raised at the next meeting**
17. **Date of next meeting**

Lydia Kirk

Clerk

Parham Parish Council