

PARHAM PARISH COUNCIL

**Councillors are summoned to attend a meeting of Parham Parish Council
which will be held at Parham Village Hall on
Tuesday 10th July 2018 at 7.15 pm**

Parishioners are invited to attend the Meeting

Please note that audio and visual recordings are allowed at this meeting. If any member of the public does not wish to be filmed please advise the clerk or Chairman before the meeting commences.

AGENDA

1. **Chairman's welcome**
2. **To receive apologies for absence**
3. **Declarations of interests & applications for dispensations**
4. **Minutes of AGM on 8th May 2018 to be approved as a true record of the meeting**
5. **Matters arising**

PUBLIC FORUM

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman.

Including report by Police & District and County Councillors' Reports, if applicable

6. **Chairman's report**
7. **Clerk's report**
8. **Responsible Financial Officer's report**
 - a) To consider making the following payments

Reference Number	Amount	Payee	Details	Cheque Number
P11	£758.94	L. Kirk	Mileage, HWA & webmaster fees for May, June, salary (Apr-June)	061
P12	£11.81	L. Kirk	Stationery- envelopes, card wallets, top copy paper, recorded delivery postage for Certificate of Exemption	061
P13	£60.00	G Whiting	Cut & strim grass at the Pound	062

Invoice with full details of item above will be on display at the meeting.

- b) To note payments made since the last meeting

Reference Number	Amount	Payee	Details	Cheque Number
P10	£173.70	Michael Gray	Supplies for Telephone Box renovation	060

- c) To note payments received since the last meeting

Date	Amount	Company	Details
08.05.2018	£20	Cash deposit	Proceeds from sale of leftover cakes
04.06.2018	£3.35	Barclays	Interest Deposit Account

- d) To review bank balances
 - e) To review bank statements and bank reconciliation
 - f) To review quarterly report
9. **To review and approve draft risk assessment with additions regarding the village sign.**
 10. **Planning** To discuss the following application
Erection of 15 new dwellings including 10 affordable homes and construction of new vehicular access: Main Road, Parham REF: DC/18/2212/FUL
 11. **To consider planting new oak trees at North Green using biodiversity funds, to replace dead ones which were planted for the Diamond Jubilee.**
 12. **To discuss concerns raised by parishioners about traffic and damage at Hall Hill, Parham.**
 13. **To consider a request from Parham Parochial Church Council to fund annual collection of the church's garden refuse at a cost of £43 per bin.**
 14. **To receive a report from Hacheston & Parham Community Speedwatch Scheme dated 12th May 2018**
 15. **To discuss responses to the pavement & footpath review.**
 16. **To consider correspondence received since date of last meeting and determine any necessary actions.**
 17. **To receive Councillors' reports**
 18. **Matters to be raised at the next meeting**
 19. **Date of next meeting**

Lydia Kirk

Clerk to Parham Parish Council

Correspondence Received to 3rd July 2018

Letter from Leiston CAB dated 11th June with annual report and an invite to its AGM on 11th July 2018.

Letter from SCDC dated 29th May seeking nominations for the Quality of Place Awards 2018.

Letter from Mrs M Gray on behalf of Parham Church Parochial Council dated 19th June 2018 requesting funds to pay for the collection of church garden waste.

Clerks & Councils Direct Newsletter dated July 2018