

PARHAM PARISH COUNCIL

**Councillors are summoned to attend a meeting of Parham Parish Council
which will be held at Parham Village Hall on
Tuesday 11th September 2018 at 7.15 pm**

Parishioners are invited to attend the Meeting

Please note that audio and visual recordings are allowed at this meeting. If any member of the public does not wish to be filmed please advise the clerk or Chairman before the meeting commences.

AGENDA

1. **Chairman's welcome & possible co-opton of a new Councillor**
2. **To receive apologies for absence**
3. **Declarations of interests & applications for dispensations**
4. **Minutes of meeting on 10th July 2018 to be approved as a true record of the meeting**
5. **Matters arising**

PUBLIC FORUM

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman.

Including report by Police & District and County Councillors' Reports, if applicable

6. **Chairman's report**
7. **Clerk's report**
8. **Responsible Financial Officer's report**
 - a) To consider making the following payments

Reference Number	Amount	Payee	Details	Cheque Number
P16	£482.40	The Log House Company Ltd	Repairs to noticeboards and new locks	#065
P17	£423.90	Came & Company	Insurance	#066
P18	£100.00	Suffolk Cloud	12 months website provision	#067

Invoice with full details of item above will be on display at the meeting.

- b) To note payments received since the last meeting

Date	Amount	Company	Details
23/08/2018	£20.00	Norse	Community Litterpick Payment

- d) To review bank balances
 - e) To review bank statements and bank reconciliation
 - f) To review quarterly report
9. **To approve revisions to Standing Orders as suggested by NALC.**
 10. **To discuss insurance schedule provided by Came & Company and confirm suitable for the Council's needs.**
 11. **Planning**

To discuss the following applications:-
REF: DC/18/3057/FUL Mr M. Block Church Farm, The Street Parham
Internal alterations and repairs and insertion of new windows including 4 new dormer windows

12. **To discuss SCDC's draft Local Plan & accompanying documents:**
 - i) Draft Local Plan (Pages specific to Parham: 262-264)
 - ii) Policies Maps (Parham page 80)
 - iii) Policy SCLP 10.3: Landscape Character
13. **To receive an update on removal of telephone from the K9 kiosk and discuss future uses including possibility of installing a community defibrillator.**
14. **To receive update from the recent meeting with the Highways Department, mainly regarding pavements and traffic calming near Willoughby House.** Discuss proposals suggested as a result of said meeting.
15. **To consider correspondence received since date of last meeting and determine any necessary actions.**
16. **To receive Councillors' reports**
17. **Matters to be raised at the next meeting**
18. **Date of next meeting**

Lydia Kirk

Clerk to Parham Parish Council

Correspondence Received to 1st September 2018

- 20.07.2018 Letter from SCDC enclosing first draft Local Plan & consultation leaflet
(Public Consultation Period 20th July- 14th September)
- 31.07.2018 Community account bank statement dated to 30.07.2018
- 07.08.2018 Letter from SCDC regarding Cllr. Roger's Register of Interests Forms- copy for clerk
& sealed original hand-delivered to Cllr Rogers
- 10.08.2018 2 x Planning Permissions re Church Farm, The Street, Parham. See Agenda.
(*Deadline for response has been extended to 13.09.2018 to allow discussion at this Council meeting*)
- 13.08.2018 Email from Hacheston Parish Councillor regarding proposed dispensation of Special
Landscape Areas
- 15.08.2018 Letter from SCDC seeking nominations for the Quality of Place Awards 2018.
- 22.08.2018 Notice to employer of employee's tax code- this has been forwarded to SALC's
payroll department
- 23.08.2018 £20 remittance from Norse Services regarding community litterpick
- 24.08.2018 Letter from St Elizabeth Hospice regarding The Great Garden Trail 2018 & invitation
to open evening on Wednesday 3rd October 2018