

PARHAM PARISH COUNCIL

**Councillors are summoned to attend a meeting of Parham Parish Council
which will be held at Parham Village Hall on
Tuesday 20th March 2018 at 7.15 pm**

Parishioners are invited to attend the Meeting

Please note that audio and visual recordings are allowed at this meeting. If any member of the public does not wish to be filmed please advise the clerk or Chairman before the meeting commences.

AGENDA

1. **Chairman's welcome**
2. **To receive apologies for absence**
3. **Declarations of interests & applications for dispensations**
4. **Minutes of meeting on 9th January 2018 to be approved as a true record of the meeting**
5. **Matters arising**

PUBLIC FORUM

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman.

Including report by Police & District and County Councillors' Reports, if applicable

6. **Chairman's report**
7. **Clerk's report**
8. **Responsible Financial Officer's report**
 - a) To consider making the following payments

| Reference Number | Amount | Payee | Details | Cheque Number |
|------------------|-------------------------|---------|--|---------------|
| E27 17-18 | To be confirmed by SALC | L. Kirk | Mileage, HWA & webmaster fees for Jan & Feb, reimbursements, Salary (Dec- March) | -- |
| E28 17-18 | To be confirmed by SALC | HMRC | PAYE Tax | -- |

Invoice with full details of item above will be on display at the meeting.

- b) To note approved payments made since the last meeting

| Reference Number | Amount | Payee | Details | Cheque Number |
|------------------|---------|---------------------|---------------------------|---------------|
| E25 17-18 | £450.00 | M Runnacles | Churchyard Mowing | 043 |
| E27 17-18 | £35.00 | Information Office | Data Control Registration | 045 |
| E26 17-18 | £80.00 | Parham Village Hall | Venue Hire | 044 |

- c) To note approved received since the last meeting

| Date | Amount | Company | Details |
|------------|--------|----------|----------|
| 05/03/2018 | £3.35 | Barclays | Interest |

- d) To review bank balances
- e) To review bank statements and bank reconciliation
- f) To review quarterly report

9. To review compliance to Internal Control Statement

10. Planning To discuss the following application

DC/17/3654/VOC Variation of Condition 2 of *DC/15/2759*

Development of 95 new swelling units, Mount Pleasant Framlingham

- 11. To consider correspondence received since date of last meeting and determine any necessary actions.**
- 12. To discuss Councillor Griffiths' footpath review.**
- 13. To receive an update on repairs to the telephone box & responses to parishioners' requests for ideas**
- 14. To plan village sign unveiling**
- 15. To receive Councillors' reports**
- 16. Matters to be raised at the next meeting**
- 17. Date of next meeting**

Lydia Kirk

Clerk to Parham Parish Council