

# PARHAM PARISH COUNCIL

## Councillors are summoned to attend a Meeting of Parham Parish Council which will be held at 7.15pm on Tuesday 9<sup>th</sup> July 2019 at Parham Village Hall

*Parishioners are invited to attend the Meeting.*

*Please note that audio and visual recordings are allowed at this meeting.*

*If any member of the public does not wish to be filmed please advise the clerk or Chairman before the meeting commences.*

### AGENDA

1. **Chairman's welcome**
2. **To receive apologies for absence**
3. **Declarations of interests & applications for dispensations**
4. **Minutes of Annual Meeting of the Council on 14<sup>th</sup> May 2019 to be approved as a true record of the meeting**
5. **Matters arising**

### PUBLIC FORUM

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman.

*Including report by Police & District and County Councillors' Reports, if applicable*

6. **Chairman's report**
7. **Clerk's report**
8. **Responsible Financial Officer's report**
  - a) To consider making the following payments

Reference Number	Amount	Payee	Details
P03 19-20	£8.25	L. Kirk	Refreshments for Annual Parish Meeting & Annual Meeting of the Council
P07 19-20	£22.14	M. Gray	Paint for phone box
P08 19-20	£117.96	Rural Payments Agency	HLS Overpayment
P09 19-20	£35.00	Gary Whiting	Grass cutting at the Pound*
P10 19-20	£819.20	L. Kirk	Pay for period ending 30.06.2019
P11 19-20	£7.60	HMRC	Income tax
P12 19-20	£120.00	Parham Village Hall	Hall hire 2018

*Invoices with full details of items above will be on display at the meeting.*

*\* We are awaiting another invoice for grass cutting- if this arrives prior to meeting, both to be paid.*

- b) To note current & deposit account balances
  - c) To note payments received since the last meeting
  - d) To review bank statements and bank reconciliation
  - e) To review year-to-date receipts and payments account
9. **Procedural**

Andy Nicholson and David Crosbie to sign Declarations of Acceptance of Office, following absence at Annual Meeting of the Council.
10. **To discuss the telephone kiosk**
11. **To discuss the housing development at Main Road, Parham**

12. To discuss community speed gun usage
13. To consider correspondence received since date of last meeting and determine any actions
14. To receive Councillors' reports
15. Matters to be raised at the next meeting
16. Date of next meeting

*Lydia Kirk*

Clerk to

Parham Parish Council

#### **Correspondence received to 30<sup>h</sup> June 2019**

14.05.2019	Planning Application Reference DC/19/1860/FUL Woodyard site, Parham Airfield. Existing building to be demolished. Workshop and offices to be erected.
13.06.2019	Letter from Citizens Advice Bureau re AGM and enclosing Annual Report
20.06.2019	Letter from Rural Payments Agency regarding overpayment of £117.96 regarding Higher Level Stewardship agreement following remapping of several parcels of land.
Undated	Leaflet from RPA regarding change of contact details