

PARHAM PARISH COUNCIL

**Councillors are summoned to attend a meeting of Parham Parish Council
which will be held at Parham Village Hall on
Tuesday 14th January 2020 at 7.15 pm**

Parishioners are invited to attend the Meeting

AGENDA

1. Elect a new Chairman
2. To receive apologies for absence
3. Declarations of interests & applications for dispensations
4. Minutes of meeting on 12th November 2019 to be approved as a true record of the meeting
5. Matters arising

PUBLIC FORUM

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman.

Including report by Police & District and County Councillors' Reports, if applicable

6. **Responsible Financial Officer's report**
 - a) To consider making the following payments

Reference Number	Amount	Payee	Details	Cheque Number
P23 19-20	£403.20	James Rogers	Hedgecutting	#128
P24 19-20	£120.00	Parham Village Hall	Hall Hire 2019	#129
P25 19-20	£826.80	L. Kirk	Pay to 31 st December 2019	#130

Invoices with full details of items above will be on display at the meeting.

- b) To note payments received since the last meeting

Date	Amount	Company	Details
02.12.19	£6.74	Barclays	Interest
01.11.19	£7.60	Unknown	Bank Deposit
30.12.19	£1949.00	Rural Payments Agency	Biodiversity Payment

- c) To review bank balances as at 30.12.2019
 - d) To review bank statements and bank reconciliation as at 30.12.2019
 - e) To review quarterly report on spending and receipts
7. To approve draft budget for 2020-2021, as discussed on 12th November 2019 and circulated to all Councillors
 8. To determine precept for 2020-2021
 9. To discuss request from Elm Tree Farm regarding use of village green during barn conversion building project.
 10. Highfields drainage update
 11. To consider correspondence received since date of last meeting and determine any necessary actions
 12. To receive Councillors' reports, including an update from the Biodiversity group
 13. Matters to be raised at the next meeting
 14. Date of next meeting

Lydia Kirk

Clerk to Parham Parish Council