

# PARHAM PARISH COUNCIL

**Councillors are summoned to attend a meeting of Parham Parish Council  
which will be held at Parham Village Hall  
on Tuesday 11<sup>th</sup> July 2023 at 7.15 pm**

## AGENDA

1. **To receive apologies for absence**
2. **Declarations of interests & applications for dispensations**
3. **Minutes of Annual meeting 23<sup>rd</sup> May 2023 to be approved as a true record of the meeting**
4. **Matters arising**

## PUBLIC FORUM

**Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman.**

5. **Chair's Report**
6. **Clerk's Report**
7. **Financial Officer's Report**

a) To approve the following payments:

| Reference Number | Amount | Payee        | Details                           |
|------------------|--------|--------------|-----------------------------------|
| P6 23-24         | £44.20 | HMRC         | PAYE                              |
| P7 23-24         | £80.00 | Gary Whiting | Cuts around Pound in May and June |
| P8 23-24         | £72.00 | SALC         | Councillor basics training        |
| P9 23-24         | TBC    | L. Kirk      |                                   |

- b) To note funds received since the last meeting
  - c) To review bank balances as at 01.07.2023
  - d) To review bank statements and bank reconciliation
  - e) To review year-to-date report on payments and receipts and check in line with budget
8. **Discuss verge erosion and progress regarding kerb reinstatement next to The Church Farm**
  9. **To receive an update regarding division of solar farm community benefit funds**
  10. **Approve Community Infrastructure Report for 2022-2023**
  11. **Consider request for funding from Village Hall Committee towards planned bathroom refurbishments**
  12. **Consider correspondence received since date of last meeting and determine any necessary actions**  
Request for communal litter picking equipment  
Offer to set up a community seed swap  
Annual reports from Village Hall for 2022 and 2023  
ICO direct debit form
  13. **Receive Councillors' Reports & updates**  
- Village Hall representative  
- Biodiversity Group  
- Other
  14. **Matters to be raised at the next meeting**
  15. **Date of next meeting**

*Lydia Kirk* Clerk to Parham Parish Council