

PARHAM PARISH COUNCIL

**Councillors are summoned to attend a meeting of Parham Parish Council
which will be held at Parham Village Hall
on Tuesday 5th March 2024 at 7.15 pm**

AGENDA

1. To receive apologies for absence
2. Declarations of interests & applications for dispensations
3. Minutes of 9th January 2024 to be approved as a true record of the meeting
4. Matters arising

PUBLIC FORUM

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman.

5. Chair's report
6. Clerk's report
7. Financial Officer's report

a) To approve the following payments:

Reference Number	Amount	Payee	Details
P32 23-24	£36.00	SALC	Councillor training Ref 28142
P33 23-24	TBC	L. Kirk	Pay to 31.03.2024
P34 23-24	TBC	HMRC	PAYE
P35 23-24	TBC	SALC	6 months payroll service

- b) To note funds received since the last meeting
17/01/24 £72.00 SLCC Refund re payment intended for SALC
28/02/24 £460.80 HMRC VAT Refund 2023-2024
- c) To note online payments since the last meeting:
P31 23-24 £450 Mark Runnacles Mowing and strimming of closed churchyard
- c) To review bank balances as at 28.02.2024
- d) To review bank statements and bank reconciliation
- e) To review year-to-date report on payments and receipts and check in line with budget
8. **Discuss any updates on flooding in the village and report from Cllr. Gray on site visit to Willoughby Close.**
9. **Consider a schedule of works from the biodiversity group regarding tree maintenance at Silverlace Green.**
10. **To receive any updates on post-flooding actions including meeting on 15th January.**
11. **Consider correspondence received since date of last meeting and determine any necessary actions**
Email re traffic calming and pedestrian crossing Main Road Parham
Hacheston PC 30mph proposed extension
12. **Receive Councillors' Reports & updates**
- Village Hall representative
- Biodiversity Group
- Other
13. **Matters to be raised at the next meeting**
14. **Confirm date of the next meeting**

Lydia Kirk

Clerk to Parham Parish Council

28th February 2024