

## PARHAM PARISH COUNCIL

**Councillors are summoned to attend a meeting of Parham Parish Council  
which will be held at Parham Village Hall  
on Tuesday 9<sup>th</sup> January 2024 at 7.15 pm**

### AGENDA

1. To receive apologies for absence
2. Declarations of interests & applications for dispensations
3. Minutes of meeting of 7<sup>th</sup> November 2023 to be approved as a true record of the meeting
4. Matters arising

### PUBLIC FORUM

*Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman.*

5. Chair's report
6. Clerk's report
7. Financial Officer's report

a) To approve the following payments:

Reference Number	Amount	Payee	Details
P25 23-24	£1,283.70	L. Kirk	Pay to 31.12.2023 & backdated pay rise from 01.04.2023
P26 23-24	£83.20	HMRC	PAYE to 05.01.2024
P27 23-24	£28.56	SLCC	Share annual subscription

- b) To note funds received since the last meeting  
£1,949 Rural Payments Agency- HLS Scheme biodiversity funding  
£55.34 Interest
- c) To review bank balances as at 31.12.2023
- d) To review bank statements and bank reconciliation
- e) To review year-to-date report on payments and receipts and check in line with budget
- f) To receive an update on Natwest account application & receive information on CCLA Local Authority's Account.
8. **Consider grant requests received July to January**  
Headway Suffolk  
Citizens Advice Bureau  
Suffolk Accident Rescue Service
9. **Consider subscribing to Scribe Accounting package at a cost of £120 per annum.**
11. **Discuss and agree budget for 2024-2025**
12. **Note balance of general reserves agree and agree level of precept to request for 2024-2025**
13. **Discuss recent flooding, public meeting in Framlingham and possible actions including possible joint parish meeting with a flooding consultant.**
14. **Consider correspondence received since date of last meeting and determine any necessary actions**
15. **Receive Councillors' Reports & updates**  
- Village Hall representative  
- Biodiversity Group  
- Other
16. **Matters to be raised at the next meeting**
17. **Confirm meeting dates for 2024**

*Lydia Kirk* Clerk to Parham Parish Council

3<sup>rd</sup> January 2024