

**PARHAM PARISH COUNCIL
MINUTES**

Of meeting held on 13th October 2015

Present Andrew Nichols (Chair) Emma Cochrane, Michael Gray James Rogers
Barry Cable (Clerk)

1/ The Chairman welcomed every one

2/ Apologies Cllr Stephen Burroughes PCSO Rob Eldrett

3/ Declarations of DPI & LNPI – none

4/ The Minutes of the last meeting were agreed and signed

5/ Matters arising All Playground Equipment has been removed from the Insurance Schedule & the Grass cutting contractor has been informed

OPEN FORUM – None

6/ Police & Councillors Reports – none

7/ Planning Matters It was noted that the Public Path Order at the Willoughby House Development (Path No 9) had been confirmed

8/ Clerks Report He had been contacted by Malcolm MacNichol who had suggested a Mr. Kevin Pocock had expressed an interest in taking part in the community and a letter had been sent inviting him to apply to be co-opted. No reply was received

9/ R F O 's Report It was noted that a satisfactory completion had been received for the Financial Year 2014/2015. The 2nd half of the precept of £2,715.83 had been received.

The following Payments were approved E11/16 Came & Co –Insurance £386.91

E12/16 Suffolk Coastal Election Fee, £100.00 E13/16 B D O . Audit Fee £36.00

E14/16 B Cable Salary £333.76

A Date was set for the Finance Committee to meet & agree a budget and Precept to bring to the next meeting

10/ Correspondence Received from Leiston Saxmundham & District C A B seeking Financial Assistance, C A T S ~Transport Survey. Corrance School Trust ~ Annual Report & Accounts

11/ Parish Councillors Reports

Phone Box & Emergency Plan– Rob not present, no report

Neighbourhood Watch, there were no matters reported

Dog Waste bin- James will chase up

Michael -Playground closure -he will remove all the old equipment and take up path & ramp

It was agreed that the Bio-Diversity Group will report at each meeting

12/ Lorries using B1116 –Rob not present-no report

13/ Matters for next Agenda – meeting dates for 2016 & Annual review of Statutory Documents, to be circulated to Cllrs prior to next meeting

Date of next meeting 8th December 2015

Signed8.12.2015