

**PARHAM PARISH COUNCIL**  
**MINUTES of the**  
**ANNUAL MEETING OF THE COUNCIL**  
Held in the Village Hall on Tuesday 10<sup>th</sup> May 2016 at 7.15 p.m

- 1/ To Elect a Chairman,- Andy Nicholson was proposed by Mike Gray 2<sup>nd</sup> Emma Cochrane – no other nominees – Andy was duly elected
- 2/ To Elect a Vice Chairman- Andy proposed Rob Eldrett 2<sup>nd</sup> James Rogers – no other nominees – duly elected
- 3/ To Co-opt new Councillor ~This was deferred until the next P C Meeting
- 4/ Appointment of Officers and Council Representatives

As in previous years the following were voted en bloc

- Responsible Financial Officer – Parish Clerk
- Examining Councillor- Robert Eldrett
- Internal Auditors –
- Finance Sub Group – Michael Gray, James Rogers, Chairman R F O
- Planning Committee – Robert Eldrett, Andy Nicholson and Chairman
- Standing Orders/Policy Sub Group – Robert Eldrett and Chairman
- Risk Assessment/Compliance Sub Group – M.Gray, Mary Simmons
- Village Hall Representative – Andy Nicholson
- SALC Representative – Robert Eldrett
- Parish Tree Scheme – Adam Paul
- Footpath Officer – James Rogers
- Emergency Planning Officers – Rob Eldrett
- Framlingham Volunteer Centre – M.Gray
- Framlingham & District Development Trust –
- Village Recorder – Malcolm MacNicol
- Green Print Forum – Michael Gray,
- Wildlife Group – M.Gray, James Rogers, Robert Eldrett
- Neighbourhood Watch – Emma Cockrane
- Webmaster – Annette Gray

5/ Formally adopt and sign Accounts to 31.3.2015. These were duly adopted after the Audit Report had been circulated

6/ To adopt Draft Accounts to 31.3.2016. A copy had been previously circulated to Councillors and it was unanimously agreed to adopt the draft Accounts as presented and forward to Internal Auditors. A copy was duly signed by the Chairman and the R F O. The Annual Governance Statement, forming part of the Audit report was also duly adopted and signed

Signed .....Date.....