

**PARHAM PARISH COUNCIL  
MINUTES**

of Meeting held on Tuesday 11<sup>th</sup> October 2016 at 7.15 pm

In the Village Hall

Present Andy Nicholson (Chair), Lydia Kirk, Claire Moore, James Rogers,  
Emma Cochrane, Michael Gray, Barry Cable (Clerk) Ms Rosie Carr

**1/ Chair Welcome-** Andy Welcomed Everyone

**2/ Apologies for absence-** Rob Eldrett, who had sent in a letter of resignation from the council, which was noted and Michael Gray was elected as Vice-Chairman in his place

**3/ Declarations of DPI & LNPI-** None

**4/ Minutes of last Meeting were agreed and signed**

**5/ Matters Arising-** It was noted that despite a letter being sent to Mr. McNichol regarding the bollards placed on Mill Green, they had not been moved, and Council was disappointed that he had not complied. It was decided in the interests of good neighbour relations to leave the matter rest. Michael is to speak to the owner of the land where other trees are beginning to overgrow.

**OPEN FORUM**

Rosie Carr had been invited to address the Council regarding the designs for the new Village Sign. While the general feeling was that now that some additional funding could be diverted in order to purchase a more expensive option, (c£3000) this was not now considered the best option. After debate, it was agreed the choices would be narrowed down at the December meeting, and Lydia was to leaflet the Village and a final decision will be made at the following meeting. Rosie was thanked for her time and left.

**Parish Clerk** The clerk apologised for any inconvenience caused by his recent hospitalization, and thank everyone for their good wishes for his recovery. He then went to **R F O Mode** and reported the following – Receipt of £20 from SCDC as incentive for the Annual Litter-pick. 2<sup>nd</sup> half of Precept from SCDC £2818.72. A renewal request had also been received from the Insurance Brokers outlining 3 different quotes from 3 different companies, the lowest of which could be reduced by a further amount if a 3year agreement was entered into, making the total premium £385.25. This was agreed to and duly authorized. The authorized payments are as follows~ E11/17 B Cable Salary £ £333.72~ E12/17 Gary Whiting – Grass Cutting at church £300.00~ E13/17 Came & Co Insurance £385.25~ E 14/17 C A S Website hosting.£60.00

He notified the meeting that Barclays Bank had advised that all interest rates would be reduced to Nil% as from 1.11.2016. The R F O will attempt to find a bank which does pay some interest on deposit savings.

Account balances currently stand at Current £11404.50 & Deposit £6708.93  
Total £18,113.43

As Rob had resigned as councilor he would no longer be eligible to sign cheques, and new signatories were required Andy Claire & Lydia were to be authorized .

**Finance Committee.** A date was set for the committee to meet on 7<sup>th</sup> November 2016 at Moat Hall at 7.30 to put together a draft budget for presentation to the December meeting for approval

**Audit of 2015/2016 Accounts.** The Chairman read out a letter from the Auditors, Messrs BDO warning of the problems that may be caused by any further delay in submission of the Accounts. The clerk informed the meeting that he had now submitted the forms required to the Auditors.

**Correspondence-** Barclays Bank re interest Rates

Report & Accounts from Corrance Trust to March 2016 – These form part of the reports which go with the A G M reports and will be read out at the next AGM.

Leiston & District C A B seeking financial support

E mail from Mr Paul Goring re Wayleave for Openreach- Mike is to speak to him.

**Village Website-** an Email had been received from Annette Gray forwarded from CAS saying they were taking over the operation of the Parish Websites at a cost of £50.00 p.a.+ VAT. If it was wished to register the parish interest, this should be done before 1.11.2016. Annette made it clear that she did not wish to continue as webmaster and so Council would have to look for a new operator. After debate, it was proposed that the Clerk should train to learn how to operate the site to upload minutes etc of Parish activities.

### **Councillors Reports**

Lydia had been on a Councillors training course with SALC and had been informed that it was not allowed for P C s to support the Church financially. Council had made a recent donation f £500 to assist in repairing the roof.

Matters for next Agenda

- Budget & Precept.
- Dates of 2017 Meetings

Date of next Meeting 13. December 2016

Signed .....Chairman , 13.12.2016

