

MINUTES OF MEETING OF PARHAM PARISH COUNCIL

Tuesday 12th November 2019 at 7.15 pm

1. **In the absence of the Chairman, Michael Gray welcomed everyone to the meeting as Vice Chair.**
2. **Present**
 Michael Gray (Acting Chair) David Crosbie James Rogers Jason Wood
 Claire Moore (during item 10) Lydia Kirk (clerk)
Absent Andy Nicholson
3. **There were no declarations of interests.**
4. **The Minutes from the meeting on 10th September 2019 were approved as a true record of the meeting**
5. **There were no matters arising.**

PUBLIC FORUM

*There were no members of public present.
November Reports from the District Councillor and
County Councillor will be shared on our website.*

6. **In the chair's absence, there was no chair's report.**
7. **The clerk reported on issues with the lock on the noticeboard at North Green being blocked by earwigs. JW volunteered to try and clear this.**
8. **Responsible Financial Officer's report**
 a) The following payments were approved

Reference Number	Amount	Payee	Details
P17 19-20	£35.00	Gary Whiting	Grass cutting at the Pound
P18 19-20	£20.00	SALC	VAT for Councils Training (Split between 3 Councils)
P19 19-20	£21.60	SALC	6 months payroll provision
P20 19-20	£834.40	L. Kirk	Pay to 30 th September 2019
P22 19-20	£10.80		Mileage 01.05.2019- 01.11.2019
P21 19-20	£450.00	Mark Runnacles	Cut and strim the closed churchyard

Invoices were signed by MG and JR as cheque signatories.

Invoice P21 19-20 to be initialed at the next meeting as AN currently has it.

- b) Council reviewed the current and deposit account balances as being £8,133.68 and £13,734.41 respectively. It was noted that around £11,391.04 of the funds were reserved, mainly for biodiversity projects.
 - c) The following payments have been received since the last meeting:-
 ESC Precept £2,850.00
 PAYE overpayment £7.60
 Interest £3.36
 - d) The bank reconciliation and statements were reviewed and signed off by the Examining Officer.
 - e) The year-to-date receipts and payments account was reviewed.
9. **Procedural**
 a) Meeting dates for 2020 were agreed and will be put on the noticeboards and website.
 b) A revised version of the Data Protection policy was adopted.

10. **Planning**

Application DC/19/4052 FUL Mill Green Farm, Parham- Conversion of existing barn with modest extensions to create living accommodation as well as additional annex for live-in carer was discussed and the Parish Council had no objections.

11. **There was nothing further to raise regarding Sizewell C.** Parham Parish Council did not send a response to the Stage 4 consultation.
12. **The ground is still being prepared for the housing development along Main Road, and it is unlikely that building works will commence until Spring.**
13. **The clerk has posted on the website asking for volunteers to use the speed gun.** There was nothing further to report in this regard.
14. **Correspondence received since date of last meeting was considered.** The clerk will share figures provided by the Corrance Trust regarding their income and expenditure prior to the next meeting. CM is now on the Corrance Trust committee and can help ensure the Parish Council has figures from the Trust for the Annual Parish Meeting in May.

15. **Councillors reports**

Parish Plans for Telephone Kiosk

DC provided laminated A3 maps, of varying scales, of the village to be displayed in the telephone box. MG agreed to display these in the phone box.

Fibre Broadband

JW reported that sufficient households and businesses on North Green have signed up to the broadband agreement. A Community Interest Company has been formed and the Contract signed. Openreach now need to complete the infrastructure works and the project should be completed within 12 months. JW is preparing information on the project to share with the Parish Council and other interested parties in the village.

Drainage Issues

CM reported that drainage issues outside Highfields are still ongoing, despite works having recently been carried out in this regard.

ACTION Clerk to report this again, and MG to report to a Highways official at a separate meeting next week.

CM showed concern about the hazardous crossroad next to Little Lonely Farm and wondered if anything could be done to make this safer, such as installing a visibility mirror. Other Councillors agreed that this junction is particularly dangerous and suggested to try and use the alternative junction further up the B1119.

Biodiversity

MG reported that the biodiversity group has met and wishes to complete the following works:-

- cutting hedges around the greens
- cutting back branches on trees exiting North Green towards Cransford that are beginning to encroach the road.
- cutting back branches over the pavement along the B1116 between The Willows and Garnetts Gardens.

The above works were agreed in principle by all present.

16. **Matters to be raised at the next meeting:**

Precept and budget

Highfields drainage update

17. **The next meeting was confirmed as 7.15pm on Tuesday 14th January 2020.**

There being no further business, the Vice-Chairman thanked Councillors for attending and closed the meeting at 8.15pm.

Signed *M. Gray*

Date 14th January 2020