

**DRAFT MINUTES OF MEETING OF
PARHAM PARISH COUNCIL
PARHAM VILLAGE HALL**

Tuesday 10th September 2024 at 7.15pm

1. **The Chairman welcomed everyone to the meeting.**

Councillors Present

Michael Block (Chair) Jonathan Cottrell Michael Gray John Patrick
James Rogers Jason Wood
Absent: Charlotte Stanley

In attendance

Lydia Kindred (clerk)

County Councillor and District Councillor Vince Langdon-Morris sent their apologies.

2. **There were no declarations of interest.**

3. **The minutes of the meeting of 23rd July 2024 were approved as a true record of the meeting.**

3. **Matters arising**

The clerk advised that Cllr. Stanley was not able to attend the last meeting as she had that day suffered an accident and broken her arm.

PUBLIC FORUM

There were no residents present.

Reports from the County and District Councillor have been circulated and will be published on the village website.

4. **Chair's report**

The Chair noted that there has been some road-sweeping locally recently, and that this was likely in anticipation of the Tour of Britain cycle race visiting the area. Unfortunately, roads in Parham have still not been swept.

5. **Clerk's report**

The following planning decisions were noted:

Part-discharge of condition Nos. 13, 14 & 16 of DC/21/1001/FUL
Ref. No: DC/24/2725/DRC Application Permitted

Part-Discharge of Condition Nos. 6 and 7 of DC/21/1001/FUL
Ref. No: DC/24/2684/DRC Application Permitted

Discharge of Condition No. 19 of DC/21/1001/FUL
Ref. No: DC/24/2859/DRC Application Permitted

Non Material Amendment of DC/21/1001/FUL
Ref. No: DC/24/2724/AME Application Permitted

Discharge of Condition No. 8 on DC/21/1001/FUL
Ref. No: DC/24/2047/DRC Application Permitted

A planning application for Silverlace Farm has been received after the agenda was published and so it cannot be considered at this meeting.

The clerk has reported a car accident at the triangle of Silverlace Green on 9th September to Suffolk County Council's Highways team and Suffolk police. It is hoped that SCC will

replace the damaged directional signage, and evidence can be provided should they wish to make an insurance claim.

We have received a £100 fine from HMRC for the late payment of July's PAYE. Several other Parish Councils have also received a fine and SALC are appealing these on our behalf. If there appeal is not successful, the clerk will also try to appeal this.

East Suffolk Council has agreed to form a Community Engagement Group with East Suffolk Planning Alliance. ESPA currently has 55 affiliated Parish and Town Councils across the district. The clerk will ask them to again raise the issue regarding the Parish Council's concerns about flooding at the Main Road development not being listened to when planning permission was granted.

7. Responsible Financial Officer's report

a) The following payments were approved:

Amount	Payee	Details
£40.00	Gary Whiting	Grass cutting at the Pound (Ref 7222)
£419.72	Clear Councils	Insurance renewal
£120.00	Suffolk Cloud	Website hosting and support
£970.40	L. Kirk	Pay to 30 th September
£223.00	HMRC	PAYE Income tax to 5 th October

b) No funds have been received since the last meeting

c) The following payment has been made since the last meeting:
Mark Runnacles Garden Services £470.00

d) As at 31.08.2024, the bank balances were:

Community Account £2,329.80

Premium Account £3,776.80

Latest CCLA valuation £22,209.72

e) The Examining Officer signed the bank reconciliation and statements.

f) The year-to-date report on payments and receipts was noted.

8. Flooding:

8.1 Correspondence from Suffolk County Council (SCC) seeking data and information regarding flooding within the village to help them compile their Section 19 Flood Report was considered at length. The clerk will ask for an extension to the response deadline. Cllr. Block has started to draft the response and will collate the comments for circulation to all before sending to SCC. Cllr. Patrick will provide information for sections 2 and 3. Cllr. Gray will ask for a request to residents on the mailing list to be circulated, asking for photos and water depth of flooding experienced during Storm Babet.

8.2 Consider report from the flood mitigation working group and consider next actions. Cllr. Patrick will speak to SCC regarding riparian rights and responsibilities within Parham, especially noting some areas where the extent of the responsibilities are not clear.

ACTIONS

The Clerk will draft a letter to residents sharing the findings from the Flood Mitigation Group (FMG) work so far, providing updates on possible future projects to help slow water getting into the village and reminding them of their riparian responsibilities. Residents will be encouraged to maintain trees and vegetation near watercourses next to their properties to help reduce future flood damage.

To help with this, some Councillors are happy to advise on maintenance and improvement works that can be carried out.

Cllr. Patrick will speak to the Environment Agency for advice on a tree that is partly blocking the river in in the centre of the village and Cllr. Cottrell will speak to the resident who lives nearest to this tree.

Cllr. Patrick will approach some residents for feedback on the FMG's proposals before they are circulated more widely and shared with SCC.

Cllr. Patrick and Cllr. Gray will speak with the landowners of the possible sites identified to divert or attenuate water in the catchment above the village to seek their provisional consent.

Cllrs. Gray and Rogers will look into whether a ditch has been filled on North Green Road and whether this is negatively effecting the land to the rear which filled with water during the floods and exacerbated flooding to surrounding houses.

Cllr. Patrick will look into possible funding sources for flood protection works and attenuation schemes.

8.3 It was agreed not to proceed with the quotation of £1,370 for 500 Get-Prepared Emergency Z cards in wallets with magnets.

- 9. Cllr. Block was pleased to confirm that following a site visit from SCC Officers on 30th July, the complaint of fly-tipping near The Church Farm has been dismissed.**

The grass on the verge there is now starting to regrow.

- 10. There were no additional Councillor reports or updates**

- 11. Matters to be raised at the next meeting**

Hedge cutting around the village greens

Updates from the Flood Mitigation Group and consider next steps

- 12. The next meeting will be at 7.15 pm on Tuesday 12th November.**

There being no further business, the Chair thanked everyone for attending and closed the meeting at 9.15pm.