

Risk Assessment for Parham Parish Council

NEXT REVIEW May 2027

SignedChair Parham Parish Council

May 2026

Description - North Green	North Green is 3.28 hectares and is bisected by the C243. It has 3 ponds - Jubilee Pond (30m x 20m) excavated in 1999 and half of Twin Ponds (30m x 10m) excavated in 2001. Both of these ponds are being managed to improve bio-diversity. The other pond, Home Farm Pond (45m x 15m), has not been cleaned out. It supports very little wildlife, other than ducks. None of these ponds has fish in them.
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Assess No.	Hazards and associated Hazardous Events	Potential Outcomes	Number of persons affected	Likelihood of contact with the hazard	Frequency of contact	Severity of Outcome	Risk Grade	Control measures / Actions required to minimise risk	Supporting information	Final Risk
			A	B	C	D	AxBxCxD			
	Jubilee, Twin Ponds & Home Farm Pond. These ponds are up to 2.5m deep at the deepest point.							Ponds cannot be fenced off, as this is not allowed under common land legislation. There are occupied houses nearby.		
NG01	Water- Adult falls/enters one of the ponds and climbs out or is helped to safety.		1 or 2 1	Possible 2	Infrequent 0.1	Mild infection 0.5	0.1	No further action/control measures required.	No known incidents of adults swimming or falling in the ponds	Low

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			A	B	C	D	AxBxCxD			
NG02	Water -Small child falls into a pond and is unable to climb out. No one is around to rescue them.	Worst outcome - child drowns.	1 child 1	Possible 2	Infrequent 0.1	Death 15	3	Small children should always be supervised near ponds. Regular reminders of hazards for young children when unsupervised to be advertised on notice boards and parish magazines. All activities organised near ponds, where young children are present, to be supervised by an able bodied and responsible person	No incidents of children going into/falling into the ponds	Low
NG03	Leptospirosis - Adult/child falls into one of the ponds and swallows some water or is exposed to water that may be infected with	Exposure to Leptospirosis/ Weil's Disease	1 or 2 People 1	Possible 2	Infrequent 0.1	Serious temporary illness 4	0.8	If anyone falls into a pond they should be taken to a medical centre for examination.		Low

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NG04	Leptospirosis - Children may be exposed to water infected with Leptospirosis while pond dipping to learn about life in the ponds.	Child(ren) could develop Leptospirosis / Weil's Disease	8-15 Children 4	Possible 2	Annually 0.2	Serious temporary illness 4	 6.4	All cuts, grazes and abrasions on children to be covered beforehand. Hands and faces of children should be washed before taking any food or drink. Informed supervision by responsible adult.		Low
NG05	Cold/frozen water - Adult/child falls into frozen pond after long cold spell.	Worst outcome - adult/child drowns and dies.	1 child 1 adult 1	Possible 2	Infrequent 0.1	Death 15	 3	In the event of very cold weather - warning signs to be erected to prohibit skating or walking on frozen ponds.	No incidents.	Low
	North Green is bisected by a main road. The majority of the area is covered in grass, which is left uncut for most of the year to encourage wild flowers. One area of the green is cut short. There is no pavement or marked footway alongside the road.							There are no hedges alongside the road, as these would hinder visibility. Pedestrians are likely to carry torches and/or wear hi-vis clothing during hours of darkness.		

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			A	B	C	D	AxBxCxD			
NG06	Moving vehicles on the road. Adults/ children crossing the road being struck by moving vehicles. Children playing on Green may be particularly vulnerable.	Worst outcome - death of 1 or more people.	1/2 people 1	Possible 2	Daily 2.5	Death 15	75	Children educated to observe traffic. The speed of the traffic on the road across North Green should be restricted to 30mph to minimise injury in event of possible event.	No accidents occurred to date	High
NG07	Uneven ground - Adults/ children slip, trip or fall on ground.	Worst outcomes - sprained ankle to joint or limb breaks	1 person 1	Possible 2	Monthly 0.5	Mild to serious injury 3	3	No controls possible.	No known incidents	Low
NG08	Trees - Child/ adult is hit by a falling branch/tree.	Worst outcome - death	1/2 people 1	Possible 2	Infrequent 0.1	Death 15	3	Trees are checked by Tree Warden.	<i>2010 Checklist completed by Tree Warden identifies only hawthorns encroaching onto Green, cut back by Biodiversity Group</i>	Low

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NG09	Fire & fireworks – <i>no bonfire or fireworks allowed on this or any Greens.</i>							Warning signs to include prohibition of fires and fireworks. In the rare event of such an activity being authorised all events to be supervised in accordance with the conditions of the council's insurers, a risk assessment carried and appropriate action taken.	Bonfire & fireworks was an annual event on North Green for 25+ years. No accidents have occurred. However, no events now presumed to be permitted on any Greens.	Low

Risk Assessment for Parham Parish Council

Description - Mill Green	Mill Green is 3.28 hectares bisected by the C242. There are two ponds. The Madle pond (40m x 25m), which was cleaned out a number of years ago and contains a large number of fish. Casual users have been known to fish in the pond but there is no fishing club or licensed fishing. Mill Green also has the Scrape (10m x 5m), which is very shallow and can dry out over the summer.
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			A	B	C	D	AxBxCxD			
	Mill Green Ponds The Scrape is 1 m deep and dries in the summer. The Madle is up to 3m at the deepest point. There is a house nearby.							Ponds cannot be fenced off, as this is not allowed under common land legislation. There are occupied houses nearby.		
MG01	Water- Adult falls/enters one of the ponds and climbs out or is helped to safety.		1 or 2 1	Possible 2	Infrequent 0.1	Mild infection 0.5	0.1	No further action/control measures required.	No known incidents of adults swimming or falling in the ponds	Low

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			A	B	C	D	AxBxCxD			
MG02	Water -Small child falls into a pond and is unable to climb out. No one is around to rescue them.	Worst outcome - child drowns.	1 child 1	Possible 2	Infrequent 0.1	Death 15	3	Small children should always be supervised near ponds. Regular reminders of hazards for young children when unsupervised to be advertised on notice boards and parish magazines. All activities organised near ponds, where young children are present, to be supervised by an able bodied and responsible person.	No incidents of children going into/falling into the ponds	Low
MG03	Leptospirosis - Adult/child falls into one of the ponds and swallows some water or is exposed to water that may be infected with	Exposure to Leptospirosis/ Weil's Disease	1 or 2 People 1	Possible 2	Infrequent 0.1	Serious temporary illness 4	0.8	If anyone falls into a pond they should be taken to a medical centre for examination.		Low

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MG04	Leptospirosis - Children may be exposed to water infected with Leptospirosis while pond dipping to learn about life in the ponds.	Child(ren) could develop Leptospirosis / Weil's Disease	8-15 Children 4	Possible 2	Annually 0.2	Serious temporary illness 4	 6.4	All cuts, grazes and abrasions on children to be covered beforehand. Hands and faces of children should be washed before taking any food or drink. Informed supervision by a responsible adult.		Low
MG05	Cold/frozen water - Adult/child falls into frozen pond after long cold spell.	Worst outcome - adult/child drowns and dies.	1 child 1 adult 1	Possible 2	Infrequent 0.1	Death 15	 3	In the event of very cold weather - warning signs to be erected to prohibit skating or walking on frozen ponds.	No incidents.	Low
	Mill Green is 375m by 50m. The area is covered in grass, which is left uncut for most of the year to encourage wild flowers. There is no pavement or marked footway alongside the road.							There are no hedges alongside the road, as these would hinder visibility. Pedestrians are likely to carry torches and/or hi-vis clothing during hours of darkness.		

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MG06	Moving vehicles on the road. Adults/ children crossing the road being struck by moving vehicles. Children playing on Green may be particularly vulnerable.	Worst outcome - death of 1 or more people.	1/2 people 1	Possible 2	Daily 2.5	Death 15	75	Children educated to observe traffic. The speed of the traffic on the road across Mill Green should be restricted to 30mph to minimise injury in event of possible event.	No accidents occurred to date	High
MG07	Uneven ground - Adults/ children slip, trip or fall on ground.	Worst outcomes - sprained ankle to joint or limb breaks	1 person 1	Possible 2	Monthly 0.5	Mild to serious injury 3	3	No controls possible.	No known incidents	Low

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			A	B	C	D	AxBxCxD			
MG08	Trees - Child/ adult is hit by a falling branch/tree.	Worst outcome - death	1/2 people 1	Possible 2	Infrequent 0.1	Death 15	3	Trees are checked by Tree Warden.	<i>2010 Checklist completed by Tree Warden identifies only removal of ivy and lower branches from one oak and bramble cut back.</i>	Low

Risk Assessment for Parham Parish Council

Description - Silverlace Green	Silverlace Green is 3.23. hectares and is bisected by the C242. It has 2 village ponds. Half of Island pond (35m x 10m) was cleaned out in the late 1980's. Bungalow Pond (25m x 5m) is very small. No renovation work required or planned at the moment. There are no fish in either of these ponds.
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			A	B	C	D	AxBxCxD			
	Silverlace Green Ponds There are 2 ponds. The Island pond is up to 3m at the deepest point. Bungalow Pond is up to 1.5m at the deepest point.							Ponds cannot be fenced off, as this is not allowed under common land legislation. There are occupied houses nearby.		
SG01	Water- Adult falls/enters one of the ponds and climbs out or is helped to safety.		1 or 2 1	Possible 2	Infrequent 0.1	Mild infection 0.5	 0.1	No further action/control measures required.	No known incidents of adults swimming or falling in the ponds	Low

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			A	B	C	D	AxBxCxD			
SG02	Water -Small child falls into a pond and is unable to climb out. No one is around to rescue them.	Worst outcome - child drowns.	1 child 1	Possible 2	Infrequent 0.1	Death 15	3	Small children should always be supervised near ponds. Regular reminders of hazards for young children when unsupervised to be advertised on notice boards and parish magazines. All activities organised near ponds, where young children are present, to be supervised by an able bodied and responsible person.	No incidents of children going into/falling into the ponds	Low
SG03	Leptospirosis - Adult/child falls into one of the ponds and swallows some water or is exposed to water that may be infected with	Exposure to Leptospirosis/ Weil's Disease	1 or 2 People 1	Possible 2	Infrequent 0.1	Serious temporary illness 4	0.8	If anyone falls into a pond they should be taken to a medical centre for examination.		Low

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			A	B	C	D	AxBxCxD			
SG04	Leptospirosis - Children may be exposed to water infected with Leptospirosis while pond dipping to learn about life in the ponds.	Child(ren) could develop Leptospirosis / Weil's Disease	8-15 Children 4	Possible 2	Annually 0.2	Serious temporary illness 4	 6.4	All cuts, grazes and abrasions on children to be covered beforehand. Hands and faces of children should be washed before taking any food or drink. Informed supervision by a responsible adult.		Low
SG05	Cold/frozen water - Adult/child falls into frozen pond after long cold spell.	Worst outcome - adult/child drowns and dies.	1 child 1 adult 1	Possible 2	Infrequent 0.1	Death 15	 3	In the event of very cold weather - warning signs to be erected to prohibit skating or walking on frozen ponds	No incidents.	Low
	Silverlace Green is 350m by 60m. The area is covered in grass, which is left uncut for most of the year to encourage wild flowers. There is no pavement or marked footway alongside the road.							There are no hedges alongside the road, as these would hinder visibility. Pedestrians are likely to carry torches during hours of darkness.		

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			A	B	C	D	AxBxCxD			
SG06	Moving vehicles on the road. Adults/ children crossing the road being struck by moving vehicles. Children playing on Green may be particularly vulnerable.	Worst outcome - death of 1 or more people.	1/2 people 1	Possible 2	Daily 2.5	Death 15	75	Children educated to observe traffic. The speed of the traffic on the road across Silverlace Green should be restricted to 30mph to minimise injury in event of possible event.	No accidents occurred to date	High
SG07	Uneven ground - Adults/ children slip, trip or fall on ground.	Worst outcomes - sprained ankle to joint or limb breaks	1 person 1	Possible 2	Monthly 0.5	Mild to serious injury 3	3	No controls possible.	No known incidents	Low
SG08	Trees - Child/ adult is hit by a falling branch/tree.	Worst outcome - death	1/2 people 1	Possible 2	Infrequent 0.1	Death 15	3	Trees are checked by Tree Warden and areas for concern flagged up to Parish Council.		Low

Risk Assessment for Parham Parish Council

Description - Churchyard of St Mary's Church, Parham	The churchyard is accessed from the main street in the village via a short lane. The area is enclosed by a fence and hedge. There are houses within 10m of the Churchyard. The Parish Council is concerned only with the closed area.
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			A	B	C	D	AxBxCxD			
	The Closed Churchyard contains a number of ancient gravestones in varying states of repair and the ground is uneven.									
PV01	Uneven ground & headstones - A child or adult could trip and fall onto a headstone.	From head injury/ concussion to sprained or broken joint or limb.	1 or 2 1	Possible 2	Infrequent 0.1	Serious temporary injury 4	0.8	Hazardous gravestones are obvious. A repairing programme is under review. Grass is cut regularly. No further action/control measures required given the nature of the environment.	No known incidents of people sustaining injuries within the Churchyard.	Low

Risk Assessment for Parham Parish Council

Description – Pound	Piece of Common Land located in the centre of the village at the C242 and B1116 T junction, adjacent to the River Ore. Grassed/shrubbed riverbank area containing Bus Shelter, Village Sign, Village of the Year Sign and brick sand/grit box.
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			A	B	C	D	AxBxCxD			
PV03	Bus Shelter - Adult/child injured or maimed due to structural collapse	Worst outcome - serious injury of 1 or more people.	1/2 people 1	Possible 2	Daily 2.5	Mild to serious injury 3	15	Inspect annually for structural defect, maintenance forms part of grass cutting contract for this area.	No accidents occurred to date	Low
PV04	Bus Shelter - Adult/child hit by vehicle whilst waiting for a bus	Worst outcome - death of 1 or more people.	1/2 people 1	Possible 2	Daily 2.5	Death 15	75	The council pursues an ongoing dialogue with police and highways about speeding and incidents along B1116 and C242	No incident occurred to date	High

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			A	B	C	D	AxBxCxD			
PV05	Village Sign & Village of the Year Sign Adult/child struck by falling pieces if the signs	Head injury/ concussion/ broken bones	1 or 2 1	Possible 1	Infrequent 0.1	Serious temporary injury 4	 0.4	Inspected annually. Village sign has been replaced and height of sign scrolling has been considered. Height is over 7ft so avoids head height.	No accidents occurred to date. Sign has been fixed securely in required depth for weight of sign.	Low
	Future relocation of sign or adding plinth around sign post	Digging into gas or electricity cables. Gas leak or electrocution	1 or 2 1	 2	 0.1	 4	 0.8	There are cables across other sections of the Pound. Check for location of cables/electrical current before any work is undertaken.		Low
	Falling into nearby stream	Drowning	1+ 1	 0.5	 0.5	 4	 2	The grassed area around the stream is cut regularly and can be seen in good distance from the water.	No accidents occurred to date.	Low

Risk Assessment for Parham Parish Council

Description – Notice Boards	Notice Boards located in The Street, adjacent to the red telephone box and on North Green opposite Green Farm Cottages, both next to roads.
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			A	B	C	D	AxBx Cx D			
	Two freestanding matching Notice Boards made of English oak with two and three fully glazed locking doors respectively, located outsid Dial House and on North Green.									
PV06	Notice Boards - Adult/child struck by flying doors if caught by the wind.	Head injury/ concussion/ broken bones.	1 or 2 1	Unlikely 0.5	Infrequ ent 0.1	Serious temporar y injury 4	 0.2	Inspected every time notices posted officially. Restraining chains fitted to doors.	<i>Noticeboards to be serviced Spring 2017 to ensure they shut properly to safeguard Parish Council information and reduce risk of injury.</i>	Low

Risk Assessment for Parham Parish Council

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			A	B	C	D	AxBx CxD			
PV07	Trees / branches falling onto road and causing road traffic accident as a result of strong winds.	Worst outcome - death of 1 or more people.	3 or 4 2	Possible 2	Infrequ ent 0.1	Death 15	6	Trees are checked by Tree Warden on a regular basis.		Low

Risk Assessment for Parham Parish Council

Description – Activities of the Bio-Diversity Action Group	<i>Activities carried out by members of the Bio-diversity Action Group/ParhamWildlife Group and other volunteers to improve habitats around the village.</i>
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			A	B	C	D	AxBxCxD			
BDW01	<i>Cutting hedges and scrub, using chainsaws</i>	<i>Worst outcome – severing a limb by use of chainsaw</i>	1	3	0.2	8	4.8	<i>Working party includes people trained/experienced in the use of chainsaws. Only these people are allowed to use them. No lone working allowed.</i>	<i>No incidents to date</i>	Low
BDW02	<i>Use of loppers, strimmers, handsaws</i>	<i>Worst outcome - Blinded by flying debris.</i>	1 -2	6	0.2	8	19.2	<i>Everyone in the working party is required to wear safety glasses of the appropriate standard. These are checked regularly. Other people required to keep clear.</i>		Low

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			A	B	C	D	AxBxCxD			
BDW03	Cutting hedges and scrub, using brushcutters	Worst outcome – severing toes or lower limb	1	3	0.2	8	4.8	Working party includes people trained/experienced in the use of brushcutters. Only these people are allowed to use them. No lone working allowed. Warning road signs recommended by the Highways Act should be displayed.	No incidents to date	Low

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			A	B	C	D	AxBxCxD			
BDW04	<i>Spraying herbicides</i>	<i>Temporary minor illness as a result of ingesting herbicide</i>	1	2	0.2	1	0.4	<i>Only trained and licensed people allowed to spray. Normal hygiene measures prior to eating or drinking. Normal Health & Safety measures of using mask and protective clothing. COSHH sheets and COSHH assessments should be completed.</i>	<i>Certificates of competence</i>	Low
BDW05	<i>Pond cleaning - potential exposure to Leptospirosis</i>	<i>Development of Leptospirosis</i>	4	2	0.2	4	6.4	<i>All cuts & abrasions should be covered beforehand. Normal hygiene of washing hands and face before eating or drinking.</i>		Low

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			A	B	C	D	AxBxCxD			
BDW06	<i>Pond cleaning – up to waist in water.</i>	<i>Exposure to cold – worst outcome hypothermia</i>	1	2	0.2	4	6.4	<i>No lone working. Only persons wearing suitable clothing – waders to be allowed in. Period of exposure limited.</i>		Low
		<i>Drowning – worst outcome - death</i>	1	2	0.1	15	3	<i>No lone working. Only persons wearing suitable clothing – waders to be allowed in. Period of exposure limited.</i>		Low

Risk Assessment for Parham Parish Council

Description- Old Churchyard of St Mary's Church, Parham	St Mary's Church is accessed from The Street via a short lane. The area is enclosed by a fence and hedge and there are occupied houses on the lane leading to the Church. The old churchyard surrounds St Mary's church and can be accessed from the path that gives entry to the Church. It was apparent from the lack of flattening of the grass that there had been no recent access. The headstones are over a century old and the graves are all untended and unvisited because the deceased do not have close living relatives. Access to the area is most infrequent during daylight hours and almost inconceivable in darkness.
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			A	B	C	D	AxBxCxD			
	The closed churchyard is on a slight slope and contains a number of gravestones over a century old and chest tombs in varying states of repair. The ground is very uneven and contains a numbers of rabbit holes.									
PV01	Uneven ground/rabbit holes and partially covered headstones. – A child or adult, (particularly elderly or infirm) could trip and fall onto a headstone.	Could result in a range of outcomes from head injury /concussion to a broken limb or sprained joint.	1 or 2 1	Possible 2	Infrequent 0.1	Serious temporary injury 4	 0.8	Gravestones are obvious and stable. The uneven ground would deter the elderly or those with poor balance so that they would withdraw from the area.	No known incidents of people sustaining injuries in the old churchyard.	Low
	Some Chest Tombs are in a poor state. Two of the chest tombs are in a very poor structural condition and contain gaps that a small child could crawl into.	Worst outcome – part of the chest tomb structure falls onto the child – causing crushing injury. More likely that child could be	1	2	0.1	4	0.8	The 2 chest tombs which are in worst state of repair should be demolished to remove the risk of a tempting gap that a small child can crawl into.	Adults are unlikely to approach the damaged tombs. Small children do not normally enter the Churchyard, and are most unlikely to be	Low

Risk Assessment for Parham Parish Council

		frightened and sustain minor injuries.							unsupervised. No known incidents.	
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