

## Risk Assessment for Parham Parish Council

**NEXT REVIEW May 2023**

**Signed .....Chair Parham Parish Council**

**May 2024**

<b>Description - North Green</b>	North Green is 3.28 hectares and is bisected by the C243. It has 3 ponds - <b>Jubilee Pond</b> (30m x 20m) excavated in 1999 and half of <b>Twin Ponds</b> (30m x 10m) excavated in 2001. Both of these ponds are being managed to improve bio-diversity. The other pond, <b>Home Farm Pond</b> (45m x 15m), has not been cleaned out. It supports very little wildlife, other than ducks. None of these ponds has fish in them.
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Assess No.	Hazards and associated Hazardous Events	Potential Outcomes	Number of persons affected	Likelihood of contact with the hazard	Frequency of contact	Severity of Outcome	Risk Grade	Control measures / Actions required to minimise risk	Supporting information	Final Risk
			A	B	C	D	AxBx CxD			
	<b>Jubilee, Twin Ponds &amp; Home Farm Pond.</b> These ponds are up to 2.5m deep at the deepest point.							Ponds cannot be fenced off, as this is not allowed under common land legislation. There are occupied houses nearby.		
<b>NG01</b>	<b>Water-</b> Adult falls/enters one of the ponds and climbs out or is helped to safety.		1 or 2  1	Possible  2	Infrequent  0.1	Mild infection  0.5	0.1	No further action/control measures required.	No known incidents of adults swimming or falling in the ponds	<b>Low</b>

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<b>NG02</b>	<b>Water</b> -Small child falls into a pond and is unable to climb out. No one is around to rescue them.	Worst outcome - child drowns.	1 child 1	Possible 2	Infrequent 0.1	Death 15	3	Small children should always be supervised near ponds. Regular reminders of hazards for young children when unsupervised to be advertised on notice boards and parish magazines. All activities organised near ponds, where young children are present, to be supervised by an able bodied and responsible person	No incidents of children going into/falling into the ponds	<b>Low</b>
<b>NG03</b>	<b>Leptospirosis</b> - Adult/child falls into one of the ponds and swallows some water or is exposed to water that may be infected with	Exposure to Leptospirosis/ Weil's Disease	1 or 2 People 1	Possible 2	Infrequent 0.1	Serious temporary illness 4	0.8	If anyone falls into a pond they should be taken to a medical centre for examination.		<b>Low</b>

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<b>NG04</b>	<b>Leptospirosis</b> - Children may be exposed to water infected with Leptospirosis while pond dipping to learn about life in the ponds.	Child(ren) could develop Leptospirosis / Weil's Disease	8-15 Children 4	Possible 2	Annually 0.2	Serious temporary illness 4	6.4	All cuts, grazes and abrasions on children to be covered beforehand. Hands and faces of children should be washed before taking any food or drink. Informed supervision by responsible adult.		<b>Low</b>
<b>NG05</b>	<b>Cold/frozen water</b> - Adult/child falls into frozen pond after long cold spell.	Worst outcome - adult/child drowns and dies.	1 child 1 adult 1	Possible 2	Infrequent 0.1	Death 15	3	In the event of very cold weather - warning signs to be erected to prohibit skating or walking on frozen ponds.	No incidents.	<b>Low</b>
	North Green is bisected by a main road. The majority of the area is covered in grass, which is left uncut for most of the year to encourage wild flowers. One area of the green is cut short. There is no pavement or marked footway alongside the road.							There are no hedges alongside the road, as these would hinder visibility. Pedestrians are likely to carry torches and/or wear hi-vis clothing during hours of darkness.		

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<b>NG06</b>	<b>Moving vehicles on the road.</b> Adults/ children crossing the road being struck by moving vehicles. Children playing on Green may be particularly vulnerable.	Worst outcome - death of 1 or more people.	1/2 people 1	Possible 2	Daily 2.5	Death 15	75	Children educated to observe traffic. The speed of the traffic on the road across North Green should be restricted to 30mph to minimise injury in event of possible event.	No accidents occurred to date	<b>High</b>
<b>NG07</b>	<b>Uneven ground -</b> Adults/ children slip, trip or fall on ground.	Worst outcomes - sprained ankle to joint or limb breaks	1 person 1	Possible 2	Monthly 0.5	Mild to serious injury 3	3	No controls possible.	No known incidents	<b>Low</b>
<b>NG08</b>	<b>Trees -</b> Child/ adult is hit by a falling branch/tree.	Worst outcome - death	1/2 people 1	Possible 2	Infrequent 0.1	Death 15	3	Trees are checked by Tree Warden.	<i>2010 Checklist completed by Tree Warden identifies only hawthorns encroaching onto Green, cut back by Biodiversity Group</i>	<b>Low</b>

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NG09	<b>Fire &amp; fireworks</b> – <i>no bonfire or fireworks allowed on this or any Greens.</i>							Warning signs to include prohibition of fires and fireworks. In the rare event of such an activity being authorised all events to be supervised in accordance with the conditions of the council's insurers, a risk assessment carried and appropriate action taken.	Bonfire & fireworks was an annual event on North Green for 25+ years. No accidents have occurred. However, no events now presumed to be permitted on any Greens.	<b>Low</b>

## Risk Assessment for Parham Parish Council

<b>Description - Mill Green</b>	Mill Green is 3.28 hectares bisected by the C242. There are two ponds. The <b>Madle</b> pond (40m x 25m), which was cleaned out a number of years ago and contains a large number of fish. Casual users have been known to fish in the pond but there is no fishing club or licensed fishing. Mill Green also has the <b>Scrape</b> (10m x 5m), which is very shallow and can dry out over the summer.
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	<b>Mill Green Ponds</b> The <b>Scrape</b> is 1 m deep and dries in the summer. The <b>Madle</b> is up to 3m at the deepest point. There is a house nearby.							Ponds cannot be fenced off, as this is not allowed under common land legislation. There are occupied houses nearby.		
<b>MG01</b>	<b>Water</b> - Adult falls/enters one of the ponds and climbs out or is helped to safety.		1 or 2  1	Possible  2	Infrequent  0.1	Mild infection  0.5	0.1	No further action/control measures required.	No known incidents of adults swimming or falling in the ponds	<b>Low</b>

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			A	B	C	D	AxBxCxD			
<b>MG02</b>	<b>Water</b> -Small child falls into a pond and is unable to climb out. No one is around to rescue them.	Worst outcome - child drowns.	1 child 1	Possible 2	Infrequent 0.1	Death 15	3	Small children should always be supervised near ponds. Regular reminders of hazards for young children when unsupervised to be advertised on notice boards and parish magazines. All activities organised near ponds, where young children are present, to be supervised by an able bodied and responsible person.	No incidents of children going into/falling into the ponds	<b>Low</b>
<b>MG03</b>	<b>Leptospirosis</b> - Adult/child falls into one of the ponds and swallows some water or is exposed to water that may be infected with	Exposure to Leptospirosis/ Weil's Disease	1 or 2 People 1	Possible 2	Infrequent 0.1	Serious temporary illness 4	0.8	If anyone falls into a pond they should be taken to a medical centre for examination.		<b>Low</b>

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<b>MG04</b>	<b>Leptospirosis</b> - Children may be exposed to water infected with Leptospirosis while pond dipping to learn about life in the ponds.	Child(ren) could develop Leptospirosis / Weil's Disease	8-15 Children 4	Possible 2	Annually 0.2	Serious temporary illness 4	6.4	All cuts, grazes and abrasions on children to be covered beforehand. Hands and faces of children should be washed before taking any food or drink. Informed supervision by a responsible adult.		<b>Low</b>
<b>MG05</b>	<b>Cold/frozen water</b> - Adult/child falls into frozen pond after long cold spell.	Worst outcome - adult/child drowns and dies.	1 child 1 adult 1	Possible 2	Infrequent 0.1	Death 15	3	In the event of very cold weather - warning signs to be erected to prohibit skating or walking on frozen ponds.	No incidents.	<b>Low</b>
	Mill Green is 375m by 50m. The area is covered in grass, which is left uncut for most of the year to encourage wild flowers. There is no pavement or marked footway alongside the road.							There are no hedges alongside the road, as these would hinder visibility. Pedestrians are likely to carry torches and/or hi-vis clothing during hours of darkness.		



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<b>MG06</b>	<b>Moving vehicles on the road.</b> Adults/ children crossing the road being struck by moving vehicles. Children playing on Green may be particularly vulnerable.	Worst outcome - death of 1 or more people.	1/2 people 1	Possible 2	Daily 2.5	Death 15	75	Children educated to observe traffic. The speed of the traffic on the road across Mill Green should be restricted to 30mph to minimise injury in event of possible event.	No accidents occurred to date	<b>High</b>
<b>MG07</b>	<b>Uneven ground -</b> Adults/ children slip, trip or fall on ground.	Worst outcomes - sprained ankle to joint or limb breaks	1 person 1	Possible 2	Monthly 0.5	Mild to serious injury 3	3	No controls possible.	No known incidents	<b>Low</b>

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<b>MG08</b>	<b>Trees</b> - Child/ adult is hit by a falling branch/tree.	Worst outcome - death	1/2 people 1	Possible 2	Infrequent 0.1	Death 15	3	Trees are checked by Tree Warden.	<i>2010 Checklist completed by Tree Warden identifies only removal of ivy and lower branches from one oak and bramble cut back.</i>	<b>Low</b>

## Risk Assessment for Parham Parish Council

<b>Description - Silverlace Green</b>	Silverlace Green is 3.23. hectares and is bisected by the C242. It has 2 village ponds. Half of Island pond (35m x 10m) was cleaned out in the late 1980's. <b>Bungalow Pond</b> (25m x 5m) is very small. No renovation work required or planned at the moment. There are no fish in either of these ponds.
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			A	B	C	D	AxBx Cx D			
	<b>Silverlace Green Ponds</b> There are 2 ponds. The Island pond is up to 3m at the deepest point. Bungalow Pond is up to 1.5m at the deepest point.							Ponds cannot be fenced off, as this is not allowed under common land legislation. There are occupied houses nearby.		
<b>SG01</b>	<b>Water-</b> Adult falls/enters one of the ponds and climbs out or is helped to safety.		1 or 2  1	Possible  2	Infrequent  0.1	Mild infection  0.5	0.1	No further action/control measures required.	No known incidents of adults swimming or falling in the ponds	<b>Low</b>

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			A	B	C	D	AxBxCxD			
<b>SG02</b>	<b>Water</b> -Small child falls into a pond and is unable to climb out. No one is around to rescue them.	Worst outcome - child drowns.	1 child 1	Possible 2	Infrequent 0.1	Death 15	3	Small children should always be supervised near ponds. Regular reminders of hazards for young children when unsupervised to be advertised on notice boards and parish magazines. All activities organised near ponds, where young children are present, to be supervised by an able bodied and responsible person.	No incidents of children going into/falling into the ponds	<b>Low</b>
<b>SG03</b>	<b>Leptospirosis</b> - Adult/child falls into one of the ponds and swallows some water or is exposed to water that may be infected with	Exposure to Leptospirosis/ Weil's Disease	1 or 2 People 1	Possible 2	Infrequent 0.1	Serious temporary illness 4	0.8	If anyone falls into a pond they should be taken to a medical centre for examination.		<b>Low</b>

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			A	B	C	D	AxBxCxD			
<b>SG04</b>	<b>Leptospirosis</b> - Children may be exposed to water infected with Leptospirosis while pond dipping to learn about life in the ponds.	Child(ren) could develop Leptospirosis / Weil's Disease	8-15 Children  4	Possible  2	Annually  0.2	Serious temporary illness  4	  6.4	All cuts, grazes and abrasions on children to be covered beforehand. Hands and faces of children should be washed before taking any food or drink. Informed supervision by a responsible adult.		<b>Low</b>
<b>SG05</b>	<b>Cold/frozen water</b> - Adult/child falls into frozen pond after long cold spell.	Worst outcome - adult/child drowns and dies.	1 child 1 adult  1	Possible  2	Infrequent  0.1	Death  15	  3	In the event of very cold weather - warning signs to be erected to prohibit skating or walking on frozen ponds	No incidents.	<b>Low</b>
	Silverlace Green is 350m by 60m. The area is covered in grass, which is left uncut for most of the year to encourage wild flowers. There is no pavement or marked footway alongside the road.							There are no hedges alongside the road, as these would hinder visibility. Pedestrians are likely to carry torches during hours of darkness.		

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			A	B	C	D	AxBxCxD			
<b>SG06</b>	<b>Moving vehicles on the road.</b> Adults/ children crossing the road being struck by moving vehicles. Children playing on Green may be particularly vulnerable.	Worst outcome - death of 1 or more people.	1/2 people 1	Possible 2	Daily 2.5	Death 15	75	Children educated to observe traffic. The speed of the traffic on the road across Silverlace Green should be restricted to 30mph to minimise injury in event of possible event.	No accidents occurred to date	<b>High</b>
<b>SG07</b>	<b>Uneven ground -</b> Adults/ children slip, trip or fall on ground.	Worst outcomes - sprained ankle to joint or limb breaks	1 person 1	Possible 2	Monthly 0.5	Mild to serious injury 3	3	No controls possible.	No known incidents	<b>Low</b>
<b>SG08</b>	<b>Trees -</b> Child/ adult is hit by a falling branch/tree.	Worst outcome - death	1/2 people 1	Possible 2	Infrequent 0.1	Death 15	3	Trees are checked by Tree Warden and areas for concern flagged up to Parish Council.		<b>Low</b>

## Risk Assessment for Parham Parish Council

<b>Description - Churchyard of St Mary's Church, Parham</b>	The churchyard is accessed from the main street in the village via a short lane. The area is enclosed by a fence and hedge. There are houses within 10m of the Churchyard. The Parish Council is concerned only with the closed area.
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	The Closed Churchyard contains a number of ancient gravestones in varying states of repair and the ground is uneven.									
<b>PV01</b>	<b>Uneven ground &amp; headstones</b> - A child or adult could trip and fall onto a headstone.	From head injury/ concussion to sprained or broken joint or limb.	1 or 2  1	Possible  2	Infrequent  0.1	Serious temporary injury  4	0.8	Hazardous gravestones are obvious. A repairing programme is under review. Grass is cut regularly. No further action/control measures required given the nature of the environment.	No known incidents of people sustaining injuries within the Churchyard.	<b>Low</b>

## Risk Assessment for Parham Parish Council

<b>Description – Pound</b>	Piece of Common Land located in the centre of the village at the C242 and B1116 T junction, adjacent to the River Ore. Grassed/shrubbed riverbank area containing Bus Shelter, Village Sign, Village of the Year Sign and brick sand/grit box.
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<b>PV03</b>	<b>Bus Shelter -</b> Adult/child injured or maimed due to structural collapse	Worst outcome - serious injury of 1 or more people.	1/2 people 1	Possible 2	Daily 2.5	Mild to serious injury 3	15	Inspect annually for structural defect, maintenance forms part of grass cutting contract for this area.	No accidents occurred to date	<b>Low</b>
<b>PV04</b>	<b>Bus Shelter -</b> Adult/child hit by vehicle whilst waiting for a bus	Worst outcome - death of 1 or more people.	1/2 people 1	Possible 2	Daily 2.5	Death 15	75	The council pursues an ongoing dialogue with police and highways about speeding and incidents along B1116 and C242	No incident occurred to date	<b>High</b>



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			A	B	C	D	AxBxCxD			
<b>PV05</b>	<b>Village Sign &amp; Village of the Year Sign</b> Adult/child struck by falling pieces if the signs	Head injury/ concussion/ broken bones	1 or 2  1	Possible  1	Infrequent  0.1	Serious temporary injury  4	0.4	Inspected annually. Village sign has been replaced and height of sign scrolling has been considered. Height is over 7ft so avoids head height.	No accidents occurred to date. Sign has been fixed securely in required depth for weight of sign.	<b>Low</b>
	<b>Future relocation of sign or adding plinth around sign post</b>	Digging into gas or electricity cables. Gas leak or electrocution	1 or 2  1	  2	  0.1	  4	0.8	There are cables across other sections of the Pound. Check for location of cables/electrical current before any work is undertaken.		<b>Low</b>
	<b>Falling into nearby stream</b>	Drowning	1+  1	  0.5	  0.5	  4	2	The grassed area around the stream is cut regularly and can be seen in good distance from the water.	No accidents occurred to date.	<b>Low</b>

## Risk Assessment for Parham Parish Council

<b>Description – Notice Boards</b>	Notice Boards located in The Street, adjacent to the red telephone box and on North Green opposite Green Farm Cottages, both next to roads.
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			A	B	C	D	AxBx Cx D			
	Two freestanding matching Notice Boards made of English oak with two and three fully glazed locking doors respectively, located outside Dial House and on North Green.									
<b>PV06</b>	<b>Notice Boards -</b> Adult/child struck by flying doors if caught by the wind.	Head injury/ concussion/ broken bones.	1 or 2  1	Unlikely  0.5	Infrequen t  0.1	Serious temporar y injury  4	0.2	Inspected every time notices posted officially. Restraining chains fitted to doors.	<i>Noticeboards to be serviced Spring 2017 to ensure they shut properly to safeguard Parish Council information and reduce risk of injury.</i>	<b>Low</b>

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			A	B	C	D	AxBx CxD			
<b>PV07</b>	<b>Trees / branches falling onto road and causing road traffic accident as a result of strong winds.</b>	Worst outcome - death of 1 or more people.	3 or 4  2	Possible  2	Infrequent  0.1	Death  15	6	Trees are checked by Tree Warden on a regular basis.		<b>Low</b>

## Risk Assessment for Parham Parish Council

<b>Description – Activities of the Bio-Diversity Action Group</b>	Activities carried out by members of the Bio-diversity Action Group/Parham Wildlife Group and other volunteers to improve habitats around the village.
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<b>BDW01</b>	Cutting hedges and scrub, using chainsaws	Worst outcome – severing a limb by use of chainsaw	1	3	0.2	8	4.8	Working party includes people trained/experienced in the use of chainsaws. Only these people are allowed to use them. No lone working allowed.	No incidents to date	<b>Low</b>
<b>BDW02</b>	Use of loppers, strimmers, handsaws	Worst outcome - Blinded by flying debris.	1 -2	6	0.2	8	19.2	Everyone in the working party is required to wear safety glasses of the appropriate standard. These are checked regularly. Other people required to keep clear.		<b>Low</b>

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			<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>AxBx CxD</i>			
<b>BDW03</b>	<i>Cutting hedges and scrub, using brushcutters</i>	<i>Worst outcome – severing toes or lower limb</i>	1	3	0.2	8	4.8	<i>Working party includes people trained/experienced in the use of brushcutters. Only these people are allowed to use them. No lone working allowed. Warning road signs recommended by the Highways Act should be displayed.</i>	<i>No incidents to date</i>	<b>Low</b>

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<b>BDW04</b>	<i>Spraying herbicides</i>	<i>Temporary minor illness as a result of ingesting herbicide</i>	1	2	0.2	1	0.4	<i>Only trained and licensed people allowed to spray. Normal hygiene measures prior to eating or drinking. Normal Health &amp; Safety measures of using mask and protective clothing. COSHH sheets and COSHH assessments should be completed.</i>	<i>Certificates of competence</i>	<b>Low</b>
<b>BDW05</b>	<i>Pond cleaning - potential exposure to Leptospirosis</i>	<i>Development of Leptospirosis Weils Disease</i>	4	2	0.2	4	6.4	<i>All cuts &amp; abrasions should be covered beforehand. Normal hygiene of washing hands and face before eating or drinking.</i>		<b>Low</b>

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			A	B	C	D	AxBx Cx D			
<b>BDW06</b>	<i>Pond cleaning – up to waist in water.</i>	<i>Exposure to cold – worst outcome hypothermia</i>	1	2	0.2	4	6.4	<i>No lone working. Only persons wearing suitable clothing – waders to be allowed in. Period of exposure limited.</i>		<b>Low</b>
		<i>Drowning – worst outcome - death</i>	1	2	0.1	15	3	<i>No lone working. Only persons wearing suitable clothing – waders to be allowed in. Period of exposure limited.</i>		<b>Low</b>